

**TRADITIONAL CALENDAR – DAYS OF SERVICE
ADMINISTRATIVE, PROFESSIONAL AND INSTRUCTIONAL PERSONNEL
2017 - 2018 SCHOOL YEAR**

<u>CAL TYPE</u>	<u>EMP TYPE</u>	<u>DAYS OF SERVICE</u>	<u>MONTHS/DAYS OF SERVICE</u>			<u>POSITIONS</u>
12	D J	07/03/17 – 06/29/18	12	254 Paid Days 244 Work 5 Holidays 6 Annual Lv Days		Principals / Asst Principals District Administrators 12 M Teachers
C7	C	07/05/17 – 05/24/18	11	218 Paid Days 211 Work 4 Holidays 3 Annual Lv Days		11 M School Psych-Early St 11 M Cert Beh Analyst-Early St
C8	C	08/07/17 – 06/27/18	11	218 Paid Days 211 Work 4 Holidays 3 Annual Lv Days		11 M School Psych – Later St 11 M Cert Beh Analyst–Later St
E7	E	07/11/17 – 05/31/18	11	218 Paid Days 211 Work 4 Holidays 3 Annual Lv Days		11 M Teachers
EA	E	08/03/17 – 05/24/18	10	196 Paid Days 190 Work 3 Holidays 3 Annual Lv Days		10 M Teachers
BA	B	08/03/17 – 05/24/18	10	196 Paid Days 190 Work 3 Holidays 3 Annual Lv Days		10 M Deans / Asst Principals
GL	G	07/03/17 – 06/29/18	12	246 Paid Days 232 Work 4 Holidays 3 Annual Lv Days		ROTC Instructors
G7	G	07/17/17 – 06/07/18	11	218 Paid Days 211 Work 4 Holidays 3 Annual Lv Days		Air Force ROTC Instructors
GA	G	08/03/17 – 05/24/18	10	196 Paid Days 190 Work 3 Holidays 3 Annual Lv Days		ARMY (10M) ROTC Instructors

Work calendars for all employees may be accessed in the Cross Pointe system on the H138 panel Calendar Definitions. The calendar type code for the individual employee type must be entered in the space after CAL then enter the month and the year. Once these 3 entries are made the work calendar and the employee description will show on the panel. The workdays are numbered beside the day of the month. Holidays are indicated with an 'H'. Non-working days are indicated with an 'N'. The days of service for each position begins with the number of paid days in the established work year and is in descending order with the last day of service numbered as one (1).