

**TRADITIONAL CALENDAR – DAYS OF SERVICE
2019 - 2020 SCHOOL YEAR**

<u>CAL</u> <u>TYPE</u>	<u>EMP</u> <u>TYPE</u>	<u>DAYS OF SERVICE</u>	<u>MONTHS/DAYS OF SERVICE</u>			<u>POSITIONS</u>
12	D,C L,O,J	07/01/19 – 06/30/20	12	256 245 11	Paid Days Work Holiday/Annual Lv Days	Administrators, EAP, Clerical, Custodial, Maintenance, Warehouse, Teachers 12 M
GL	G	07/01/19 – 06/30/20	12	245 238 7	Paid Days Work Holiday/Annual Lv Days	ROTC AY, NV, MR Instructors (GF 12 M)
LF	LLF	07/01/19 – 06/30/20	12	206 195 11	Paid Days Work Holiday/Annual Lv Days	9530 Facilities LLF 4/10 Hours
11	LH	07/08/19 – 06/26/20	11	238 228 10	Paid Days Work Holiday/Annual Lv Days	School Office Clerks (11M)
C7	C	07/03/19 – 05/29/20	11	218	Paid Days	School Psych-Early/Cert Beh Analyst-Early
C8	C	08/05/19 – 06/30/20		211	Work	
E7	E	07/08/19 – 05/29/20		7	Holiday/Annual Lv Days	Technology Specialists/Family Advocate - Early
E8	E	08/01/19 – 06/24/20				Technology Specialists/Family Advocate - Late
G7	G	07/22/19 – 06/12/20				ROTC AF Instructors
CQ	C	07/15/19 – 06/02/20	10	216	Paid Days	Child Care & Intern Coordinators, Center Supervisor Head Start
CQ	LD5			206	Work	
10	L	07/24/19 – 06/05/20		10	Holiday/Annual Lv Days	School Office Clerks (10M)
O1	O	07/15/19 – 06/02/20				Cafeteria Managers, Food Service Intern
EA	E	08/02/19 – 05/29/20	10	196	Paid Days	Teachers 10 M
EA	NK6			190	Work	POTA
BA	B			6	Holiday/Annual Lv Days	Deans / Asst Principals 10 M
GA	G					ROTC AY Instructors 10 M
N7	N	08/02/19 – 05/29/20	9	200 190 10	Paid Days Work Holiday/Annual Lv Days	Group Leaders
NK	N	08/08/19 – 05/29/20	9	193 183 10	Paid Days Work Holiday/Annual Lv Days	Instructional Assistants & PCAs
	M					Media Assistants
						School Office Clerks (9M)
						Campus Monitors
OK	O	08/07/19 – 05/29/20	9	194 184 10	Paid Days Work Holiday/Annual Lv Days	Food Service Workers
RG	R	08/07/19 – 05/28/20	9	193 183 10	Paid Days Work Holiday/Annual Lv Days	Bus Drivers

Work calendars for all employees may be accessed in the Cross Pointe system on the H138 panel Calendar Definitions. The calendar type code for the individual employee type must be entered in the space after CAL then enter the month and the year. Once these 3 entries are made the work calendar and the employee description will show on the panel. The workdays are numbered beside the day of the month. Holidays are indicated with an 'H'. Non-working days are indicated with an 'N'. The days of service for each position begins with the number of paid days in the established work year and is in descending order with the last day of service numbered as one (1).