

**TRADITIONAL CALENDAR – DAYS OF SERVICE
2018 - 2019 SCHOOL YEAR**

| <u>CAL</u> <u>TYPE</u> | <u>EMP</u> <u>TYPE</u> | <u>DAYS OF SERVICE</u> | <u>MONTHS/DAYS OF SERVICE</u> | | | <u>POSITIONS</u> |
|---------------------------|---------------------------|------------------------|-------------------------------|------------------|---|---|
| 12 | D,C L,O,J | 07/02/18 – 06/28/19 | 12 | 254 243 11 | Paid Days Work Holiday/Annual Lv Days | Administrators, EAP, Clerical, Custodial, Maintenance, Warehouse, Teachers 12 M |
| GL | G | 07/02/18 – 06/28/19 | 12 | 245 238 7 | Paid Days Work Holiday/Annual Lv Days | ROTC AY, NV, MR Instructors (GF 12 M) |
| LF | LLF | 07/02/18 – 06/27/19 | 12 | 204 193 11 | Paid Days Work Holiday/Annual Lv Days | 9530 Facilities LLF 4/10 Hours |
| 11 | LH | 07/09/18-06/27/19 | 11 | 238 228 10 | Paid Days Work Holiday/Annual Lv Days | School Office Clerks (11M) |
| C7 | C | 07/05/18 – 05/31/19 | 11 | 218 | Paid Days | School Psych-Early/Cert Beh Analyst-Early |
| C8 | C | 08/02/18 – 06/28/19 | | 211 | Work | School Psych-Late/Cert Beh Analyst-Late |
| E7 | E | 07/09/18 – 05/31/19 | | 7 | Holiday/Annual Lv Days | Technology Specialists |
| G7 | G | 07/16/18 – 06/12/19 | | | | ROTC AF Instructors |
| CQ | C | 07/16/18 – 06/04/19 | 10 | 216 | Paid Days | Child Care & Intern Coordinators, Center |
| CQ | LD5 | 07/16/18 – 06/04/19 | | 206 | Work | Supervisor Head Start |
| 10 | L | 07/25/18 – 06/07/19 | | 10 | Holiday/Annual Lv Days | School Office Clerks (10M) |
| O1 | O | 07/16/18 – 06/04/19 | | | | Cafeteria Managers, Food Service Intern |
| EA | E | 08/02/18 – 05/31/19 | 10 | 196 | Paid Days | Teachers 10 M |
| EA | NK6 | | | 190 | Work | POTA |
| BA | B | | | 6 | Holiday/Annual Lv Days | Deans / Asst Principals 10 M |
| GA | G | | | | | ROTC AY Instructors 10 M School Safety and Security Specialist |
| N7 | N | 08/02/18 – 05/31/19 | 9 | 200 190 10 | Paid Days Work Holiday/Annual Lv Days | Group Leaders |
| NK | N M | 08/08/18 – 05/31/19 | 9 | 193 183 10 | Paid Days Work Holiday/Annual Lv Days | Instructional Assistants & PCAs Media Assistants School Office Clerks (9M) Campus Monitors |
| OK | O | 08/07/18 – 05/31/19 | 9 | 194 184 10 | Paid Days Work Holiday/Annual Lv Days | Food Service Workers |
| RG | R | 08/07/18 – 05/30/19 | 9 | 193 183 10 | Paid Days Work Holiday/Annual Lv Days | Bus Drivers |

Work calendars for all employees may be accessed in the Cross Pointe system on the H138 panel Calendar Definitions. The calendar type code for the individual employee type must be entered in the space after CAL then enter the month and the year. Once these 3 entries are made the work calendar and the employee description will show on the panel. The workdays are numbered beside the day of the month. Holidays are indicated with an 'H'. Non-working days are indicated with an 'N'. The days of service for each position begins with the number of paid days in the established work year and is in descending order with the last day of service numbered as one (1).